

KENYA SAFARI LODGES & HOTELS LTD

PO BOX 90414-80100 Tel: 0722 203143/4

INVITATION TO QUOTE

To:

Candidate's Name & Address

From:

Procuring Entity's Address
Kenya Safari Lodges & Hotels
P.O Box 90414-80100
MOMBASA, KENYA
tenders@kenya-safari.go.ke
Mombasa Beach Hotel, Links road,

QUOTATION N0: KSLH 1/7/6/2024/KSLH

Order

QUOTATION FOR ASSET TAGGING.

DATE: 7/6/2024

CLOSING DATE: 12/6/2024

AT 2.00PM

NOTES: You are invited to submit quotation for the above service.

- a) **THIS IS NOT AN ORDER; CREDIT TERMS ASSUMED TO BE 30 DAYS**
- b) **This quotation should be submitted so as to reach the procuring entity by 12/6/2024**
- c) **Quotations that do not give all the details shall be disqualified.**
- d) **All quotations should be returned before the closing date.**
- e) **Your quotation should include all costs for Supply to Mombasa Beach Hotel, Voi Safari Lodge & Ngulia Safari Lodge, Nairobi Office , Training, Installation, including duty, tax, stationery and equipment, transport and accommodation. +254 784 340 400 +254 722 139 393**
- f) **Quotations can be sent through soft copy to tenders@kenya-safari.go.ke, Or hard copies delivered to Mombasa Beach Hotel, Nyali**

Return one copy and the other for your records.

ITEM DESCRIPTION/SPECIFICATION:	AREAS TO BE ADDRESSED	UNITS	PARTICIPANTS	TURN AROUND TIME (DAYS)	TOTAL KSH. (Incl.)
ASSET TAGGING WITH SERIALIZATION. Aluminium Asset Tags <i>(you are required to generate artwork with the company logo for approval)</i>	TAGGING ALL ASSETS	5000 ASSETS	MBH, VSL, NSL & NBI OFFICE		
ASSET TAGGING MACHINE	MACHINE FOR FUTURE COMPANY USE. (Give description and specs)	1	MBH		
Other					
Mandatory Evaluation Criteria. Attach the following mandatory documents. <ul style="list-style-type: none"> ○ Valid Tax Compliance Certificate. ○ Certificate of Registration/Incorporation. ○ Company Profile. ○ AGPO certificate (where applicable) Please note that an award will be based on lowest evaluated bidder having met all the mandatory and technical requirements and who meets the required quality	NAME: DATE: RUBBER STAMP:				

TECHNICAL EVALUATION CRITERIA

	REQUIREMENTS	MARKS	
1.	Indicate warranty period of Tags	20mks	
2.	Indicate terms of payment. Credit period.	20mks	
3.	Indicate companies where a similar exercise has been carried out by your organization. 5mks for each company	20mks	
4.	Indicate the time period to be taken from receiving the order to completion of the assets tagging and training.	20mks	
5.	Company profile	20mks	
	Please note: The total price quoted shall be assumed to be inclusive of all charges and taxes .i.e. Supply to Mombasa Beach Hotel, Voi Safari Lodge & Ngulia Safari Lodge, Nairobi Office , Training, Installation, including duty, tax, stationery and equipment, transport and accommodation of personnel doing the tagging. Pass mark 90%	Total 100mks	

Total Amount in Words.....

Total Amount in Figures.....

FOR OFFICIAL USE ONLY

QUOTATION OPENED BY:

1. NAME:..... SIGNATURE:..... DATE:.....

2. NAME:..... SIGNATURE:..... DATE:.....

3. NAME:..... SIGNATURE:..... DATE:.....